Form 11: Application for Amendment to Compliance Schedule

Section 106, Building Act 2004 / Amendment: Section 102A Building Amendment Act 2012

1. THE BUILDING [Complete ALL fields on this form. Put N/A if not applicable. Cross out mistakes don't use white out fluid / tape]

Street Address of building: .....

.....

Legal description of land where building is located: Lot(s): ..... DP/S: .....

Building Name: .....

Location of building within site / block number: .....

Level / Unit Number: .....

Current, lawfully established, use: [Include number. of occupants per level and per use if more than 1]

.....

If use was changed by the building work this application relates to, state the previous use

.....

OFFICE ONLY:
Date received:

Consent No.: .....

Document / Parcel No.: .....

Valuation No.: .....

2. THE OWNER

Name of Owner / Company: .....
Contact person *[If the Owner is NOT an individual]*:

.....

Mailing address: .....

.....

Street address / registered office: .....

.....

Phone Number:
Landline: .....
Mobile: .....
Daytime: .....
After hours: .....
Facsimile number: .....

Email address: .....

Website: .....

The following evidence of ownership is attached to this application:

☐ Copy of Record of Title ☐ Lease Agreement
☐ Agreement for Sale and Purchase ☐ Other Document:

.....

3. AGENT *[only required if application is being made on behalf of the owner]*

Name of Agent / Company: .....
Contact person *[If the Owner is NOT an individual]*:

.....

Mailing address: .....

.....

Street address / registered office: .....

.....

Phone Number:
Landline: .....
Mobile: .....
Daytime: .....
After hours: .....
Facsimile number: .....

Email address: .....

Website: .....

Relationship to owner: [State details of the authorisation from the owner to make the application on the owner's behalf]

.....

FIRST POINT OF CONTACT: For communications with the Council
◯ Owner ◯ Agent ☐ Full name & contact details supplied

INVOICE TO: ◯ Owner ◯ Agent

4. APPLICATION

I request that the Compliance Schedule for the above building be amended as follows:

Specified System: ..... Compliance Schedule No: .....

Amendment: .....

Reason: State why amendment is required to ensure that the specified system meets the performance standards:

……

……

5. ATTACHMENTS

The following are attached to this application:

- ☐ Copy of existing Compliance Schedule
- ☐ Plans and specifications
- ☐ Certificates that relate to the energy work
- ☐ PIM
- ☐ Certificates from the personnel who carried out the work
- ☐ As-laid drainage plans *(if applicable)*

6. SIGNATURE

Signature of: ◯ OWNER or by the ◯ AGENT on behalf of and with the authority of the Owner: *[tick correct one]*

Signature: …… Name of person Signing: …… Date: ……

Incomplete applications cannot be accepted for processing you will be asked to complete the application and re-submit it.

OFFICE USE ONLY	BC No:
FEES PAYABLE	AMOUNT ($)